



INDUSTRIAL TRAINING FUND

INVITATION FOR FINANCIAL TENDER

1.0 INTRODUCTION

The Industrial Training Fund (ITF), a parastatal under the Federal Ministry of Industry, Trade and Investment with mandate to provide, promote and encourage the acquisition of skills in industry and commerce in furtherance to the advertisements placed in “Daily Trust” “The Punch” of Wednesday July 11th, 2018 and the Federal Tenders Journal of 23rd-29th July, 2018 the outcome of which has been pasted on the Fund’s website www.itf.gov.ng hereby invite prequalified contractors/suppliers under the scope of works/supply below to obtain financial documents on the Lots declared.

The ITF intends to finance the projects from its Internally Generated Revenue (IGR).

2.0 SCOPE OF WORKS/SUPPLY

S/N	CLASSIFICATION OF PROJECTS	LOCATION	BID PROCESSING FEE
1	Construction	Various locations nationwide	₦5,000.00 – ₦10,000.00
2	Renovation	Various locations nationwide	₦5,000.00 – ₦10,000.00
3	Project Vehicles	Various locations nationwide	₦10,000.00
4	Computer Hardware	Various locations nationwide	₦5,000.00 – ₦10,000.00
5	Office, Residential Furniture & Fittings	Various locations nationwide	₦5,000.00 – ₦10,000.00
6	Workshop Tools & Equipment	ISTC, Ikeja	₦5,000.00 – ₦10,000.00
7	Training Programme Equipment	Various locations nationwide	₦5,000.00 – ₦10,000.00
8	Office Equipment	Various locations nationwide	₦5,000.00 – ₦10,000.00
9	Training Services	Various locations nationwide	₦10,000.00

3.0 COLLECTION OF TENDER DOCUMENTS

Prospective bidders are to confirm availability of Lot(s) before making payment of non-refundable Bid Processing Fee to the ITF TSA and must show evidence of payment before collection of the Bidding Document. Bids are to be collected at Procurement Department of ITF Headquarters, Building Complex, Miango Road, Jos, Plateau State.

4.0 SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for desired Lot(s) packaged in sealed envelope and clearly marked “Financial Bid” addressed to the Director-General, Industrial Training Fund, Headquarters, Miango Road, Jos, Plateau State and clearly marked with name of the Project and Lot Number. Furthermore, the reverse of the sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Main Reception of ITF Headquarters Complex Building not later than Thursday, November 15th, 2018.

5.0 OPENING OF BID

Financial Bids will be opened immediately after the deadline of submission by 12:00 noon of Thursday, November 15th, 2018, in the New ICT Building of ITF Headquarters Complex in the presence of Bidders or their representatives.

6.0 GENERAL INFORMATION

- a) Prospective bidders to confirm availability of Lot(s) before making payment of non-refundable Bid Processing Fee to the ITF TSA and must show evidence before collecting bidding document.
- b) Bids must be in English language and signed by an official authorized by the bidder.
- c) Bids submitted after the deadline for Submission would be returned un-opened.
- d) All cost will be borne by the bidders.
- e) Successful bidders will be contacted at a later date.
- f) The Industrial Training Fund is not bound to award contract to any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed

Director-General/Chief Executive
Industrial Training Fund

